



**Drug Free and Preventive Healthcare Organisation (DAPHO)** is hiring a Monitoring & Evaluation (M&E) Officer. The role involves designing and managing M&E systems, conducting data collection and analysis, and ensuring evidence-based program improvements.

The officer will collaborate with PWID, community stakeholders, and partners to track progress, provide recommendations, and align activities with organizational and donor goals.

**Position:** Monitoring & Evaluation (M&E) Officer.

**Location:** Gombe

**Duration:** Full Time - 3 Years (Renewable every 6 months)

### **Responsibilities:**

- Maintain accurate and up-to-date documentation, collating and reporting data timely & appropriately.
- Participate and collaborate in team and quality improvement activities to ensure the highest possible standard of Data.
- Supervise, monitor and report all harm reduction services including and not limited to NSP.
- Analyze and report Data when due.
- Make sure all project targets are met.

### **Requirements:**

- Must be familiar with national HIV Data collection and reporting tools.
- Must have good knowledge of HIV programming.
- Must have a minimum of HND and a Nysc certificate.
- Must have had experience in monitoring and evaluation in an HIV setting.
- Must be a KP or KP friendly person.
- Excellent use of Microsoft excel, Word and PowerPoint packages.

### **Desirable Attitudes:**

- Experience working with people who use and inject drugs.
- Knowledge of current best practices in substance use treatment and mental health.
- Compassionate, non-judgemental, and empathetic approach.

All applications (Cover letter and CV in a single pdf file) must be sent via email to: info@dapho.org with the subject line "M&E Officer (Gombe)" and addressed to the Project Manager.

**DEADLINE:** Friday, January 10th, 2025.

*DAPHO is committed to equal employment opportunities. Candidates with experience working with Key Populations are particularly encouraged to apply.*