



Drug-Free and Preventive
Healthcare Organization
(DAPHO)

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Block 12 Yaha St. Gombe, opp Jerald filling station

Drug Free and Preventive Healthcare Organization (DAPHO) is a drug-user community-led organization providing non-discriminatory Health and Social services as a component of the human rights of people who use/inject drugs.

Position(s): Data Collectors & Content Creator

Location: Gombe State

Duration: 1 Year

DATA COLLECTORS	
<p>Responsibility:</p> <ol style="list-style-type: none">1. Data Collection: Gather data through various methods, such as surveys, interviews, focus groups, or observations and Input collected data into databases or spreadsheets accurately and promptly.2. Conducting Survey: Maintain organized records of collected data for easy retrieval and analysis and Review data for accuracy and completeness, identifying and resolving any discrepancies.3. Date entry by Conduct follow-up with respondents if data clarification is needed.4. Maintain detailed logs of data collection activities, methodologies, and participant consent.5. Proper Documentation of challenges or issues encountered during the data collection process.6. Work closely with project managers, researchers, and other team members to ensure alignment with project goals.7. Participate in team meetings to discuss progress and share insights.	<p>Requirement:</p> <ol style="list-style-type: none">1. Must have a minimum of HND and a NYSC certificate.2. Preferably a degree in Statistics, Computer Science, Social Sciences, or other related fields.3. Must be a KP or KP friendly person.4. Attentive to details and good communication skills.5. Technical proficiency with MS package, data entry software, spreadsheets (e.g., Excel), and survey tools (e.g., online survey platforms).6. Cultural sensitivity being awareness and respect for diverse cultures and communities, especially when working in different demographic settings.7. Previous experience in data collection in KP, research, or related roles can be beneficial.8. Must be willingness to adapt to changing project requirements, schedules, or methodologies.

<ol style="list-style-type: none"> 8. Adhere to ethical standards and guidelines in data collection, including participant confidentiality and informed consent. 9. Ensure that all data is collected and handled in accordance with relevant regulations. 10. Assist in compiling and summarizing collected data for reports or presentations. 11. Provide feedback on data collection processes to improve future efforts. 12. Engage with community members or stakeholders to foster trust and encourage participation in data collection activities. 13. Address any concerns or questions participants may have about the data collection process. 	
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CONTENT CREATOR	
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<p>Responsibility:</p> <ol style="list-style-type: none"> 1. Capture high-quality photos and videos that document the DAPHO's work, events, and community stories. 2. Edit and enhance photos and videos to create compelling visual content for various platforms. 3. Produce short documentaries, testimonials, and awareness videos that highlight the experiences and voices of drug users. 4. Conduct respectful and ethical visual documentation that upholds dignity and consent. 	<p>Requirements:</p> <ol style="list-style-type: none"> 1. Proven experience in photography and video production, including shooting, editing, and post-production. 2. Proficiency in video editing software (e.g., Adobe Premiere Pro, Final Cut Pro) and photo editing tools (e.g., Adobe Photoshop, Lightroom). 3. Ability to tell powerful stories through visual media, especially in advocacy and community work. 4. Experience working in diverse environments, especially with marginalized communities. 5. Strong organizational and project management
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<ul style="list-style-type: none">5. Maintain an archive of visual assets and manage production timelines effectively.6. Set up and operate professional equipment to ensure high production standards.	<ul style="list-style-type: none">skills.6. Knowledge of lighting, composition, and sound design for high-quality production.7. A large following across various social media platforms is a plus.
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All applications (Cover letter and CV in a single document) must be sent via email to: info@dapho.org with position applied as the subject of the email and addressed to the project manager on or before **Thursday, April 3, 2025**.