



Job Description & Application Guidelines

Position: Data Collector.

Location: Akwa Ibom

Type: Part time (Contract)

Duration: 3 months (Possible renewal based on performance)

Responsibilities:

- Conduct routine data collection at assigned health facilities and community levels using approved CLM tools.
- Ensure accuracy, completeness, and timeliness of data collected.
- Maintain confidentiality and ethical standards during engagement.
- Identify barriers, service gaps, stockouts, stigma, discrimination, or other implementation challenges.
- Properly document issues identified in the field and report promptly to the CBO.
- Escalate critical issues identified during monitoring to the Program Officer and M&E Officer.
- Support follow-up on unresolved service delivery concerns.
- Submit timely field reports and data to the CBO.
- Visit the CBO office at least three (3) times monthly for activity review, mentoring, reporting, and feedback sessions.

Requirements:

- Must have a minimum of ND certificate and above.
- Must be a PWUD/PLHIV or PWUD/PLHIV friendly person.
- Attentive to details and good communication skills.
- Technical proficiency with MS package, data entry software, spreadsheets (e.g., Excel), and survey tools (e.g. online survey platforms).
- Cultural sensitivity being awareness and respect for diverse cultures and communities, especially when working in different demographic settings.
- Previous experience in data collection in PLHIV, research, or related roles can be beneficial.
- Willingness to adapt to changing project requirements, schedules, or methodologies.

How to apply:

Interested candidates should send their CV and a brief cover letter to: info@dapho.org
Subject line: Data Collector Application Akwa Ibom - (Your Name)

Application Deadline: Sunday 21st June, 2026

DAPHO is an equal opportunity organisation and encourages applications from all qualified individuals, regardless of gender, disability, or background.